



SUMMER 2024

FSU Summer Music Camps

PARENT & CAMPER HANDBOOK

Wk 1: Choral Ensemble Camp, Treble Choir Camp, Jazz Ensemble Camp

Wk 2: Piano Institute, High School Band Camp Session 1, String Orchestra Camp Session 1

Wk 3: High School Band Camp Session 2, String Orchestra Camp Session 2

Wk 4: Middle School Band Camp

122 North Copeland Street, Tallahassee, FL 32306

850-644-9934 / musiccamps@fsu.edu

Welcome Families!

A fantastic week of music & memories is coming your way.

We are so glad that your family will be joining us for music camp this summer. We know that the process of getting ready for camp can seem overwhelming, but this handbook should answer many of your questions. We encourage parents to be active participants in camp preparation, and we appreciate that you are taking the time to read this handbook closely. There will be some information in this handbook which only applies to night campers, and some information which only applies to day campers, but our camp classes and activities are for ALL of our campers.

We look forward to seeing you at camp!

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Camp Essentials

Meet Our Staff

Dr. Steven Kelly, Camp Director

Professor of Music Education, Florida State University

Dr. Mark Belfast, Assistant Camp Director

Assistant Professor of Music Education, Florida State University

Dr. Ryan Scherber, Assistant Camp Director

Assistant Professor of Music Education & Director of Bands, Case Western Reserve University

Mrs. Kerry Smith, Administrative Director

SUPERVISING COUNSELORS: Mr. Zachary Pecore, Ms. Sarah Leaman, Ms. Cristina Jimenez, Ms. Alexea Morris



CONTACTING US

ADMINISTRATION OFFICE: 850-644-9934

Open Monday - Friday, 8am-5pm

Admin Office Address:

FSU College of Music Summer Music Camps

PO Box 3061180

Housewright Music Building Room 236

Tallahassee, FL 32306-1180

ADMINISTRATION EMAIL: musiccamps@fsu.edu

SOUTHGATE DORM OFFICE: 850-518-4792

This number is not active until camp begins!

Dorm Address:

The Southgate Campus Center

675 West Jefferson Street, Tallahassee, FL 32304

Camp Office is on the 2nd Floor



YOUR ONLINE ACCOUNT, CAMP FORMS AND WAIVERS

When you registered, you created an online account where you make payments, fill out camp forms, select add-on services, and more. To access your account go to:

<https://campself.active.com/floridastateuniversitycollegeofmusic>

The forms in your online account include required camper forms and some optional forms as well. Please fill these forms out as soon as possible, as they help us plan for your arrival and provide you with a great camp experience. Once submitted, forms can be updated or edited by calling or emailing our office.

During registration you were asked to sign two waivers: the **Statement of Voluntary Consent** and the **Financial Responsibility Agreement**. PDF versions of these waivers can be accessed using the provided links. You may need to electronically sign these forms as part of your online forms if you did not complete them during registration.



CAMPER EXPECTATIONS

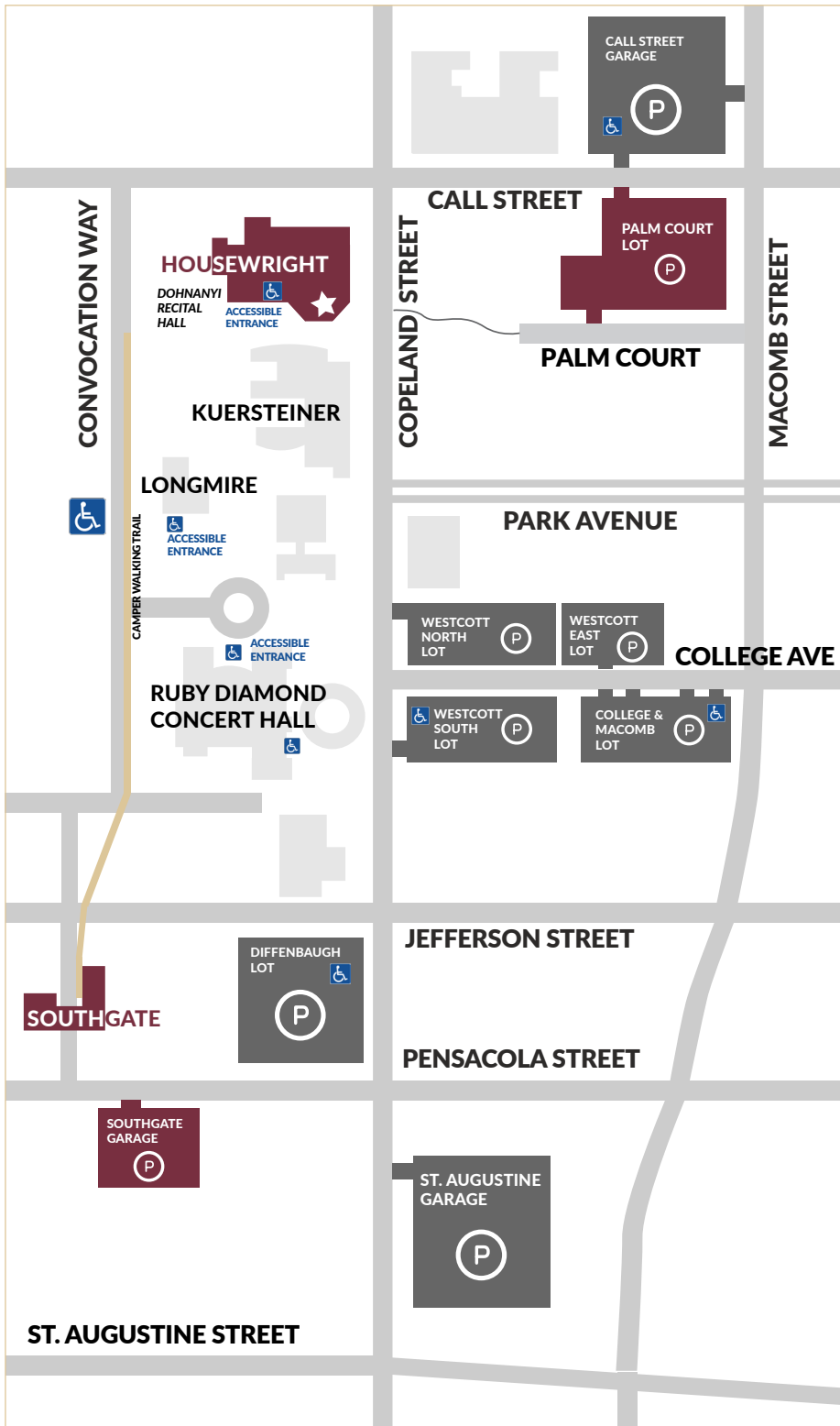
Nothing is more important to us than the well-being of our campers. We are vigilant about emotional safety as well as physical safety, about creating a place where campers feel safe, supported in reaching their goals and accomplishing challenges, and where everyone can have fun. To this end, the FSU Summer Music Camps requires all campers and parents to read, agree to, and abide by the **Camper Conduct Contract**.



THE CAMP APP

We use our camp app to send out text message reminders with information and changes, and to share photographs of the campers. You can download the app in the Apple App Store or Google Play Store under "FSU Summer Music Camps". To log in, your username is the same as your online account that you used for registration.

Camp Map



LOCATIONS

Camp activities take place on the campus of Florida State University in Tallahassee, FL. Classes will be held in the Housewright Music Building, Kuersteiner Music Building, Longmire Building, Westcott Building and UKirk Building. Evening activities will take place on campus and off-campus; off-campus recreation activities are optional and transportation is via an accredited bus service.

The address to use for our main campus location in the Housewright Music Building (including check-in) is:
**122 North Copeland Street
 Tallahassee, FL 32305**

The address for the recommended parking lot for check-in is:
**555 Palm Court
 Tallahassee, FL 32306.**

The address for the Southgate Dorm is **675 West Jefferson Street Tallahassee, FL 32306** but please note that the parking garage is off of Pensacola Street. The address for the parking garage is:
**675 West Pensacola St
 Tallahassee, FL 32306**

Locations shown in **GARNET** on this map are check-in locations. Check-in details begin on page 6.

Campers will be supervised on a walking "trail" (shown in **GOLD**) when they travel back and forth between the music buildings and the dorm.

Travel

DRIVING DIRECTIONS & PARKING

The address to use for the check-in location is: 122 North Copeland Street, Tallahassee, FL 32306



You do not need a parking permit for check-in day. University Lots are available for parking all day Sunday without a permit. The address for the recommended parking lot for check-in is 555 Palm Court, Tallahassee, FL 32306.



Overnight campers who drive themselves to camp do NOT need to purchase a parking permit. Night students will receive a free parking permit for the Southgate Parking Garage where they may leave their car for the duration of camp. Students are not allowed to drive once they have checked-in, and will need to turn in their keys to the dorm staff upon arrival.



Traveling West on I-10 (from Jacksonville/I-75/I-95):

- Take exit 209A for US 90 W
- Continue west on US 90 W (aka Mahan/Tennessee Street)
- Turn left (south) onto Copeland Street
- The Housewright Music Building is located on right after Call St (traffic light) intersection



Traveling East on I-10 (from Panama City):

- Take exit 199 to US 27 S (Monroe St)
- Drive south on US 27/Monroe Street
- Make a right (going west) onto Tennessee Street
- Turn left (south) onto Copeland Street
- The Housewright Music Building is located on right after Call St (traffic light) intersection



SHUTTLE SERVICE

If you choose to send your camper to Tallahassee via plane or bus, you have the option to arrange for our staff to pick up your child. This service is intended for campers traveling by themselves.

Locations that we offer service to and from:

- Tallahassee International Airport (TLH)
- Greyhound at 112 W Tennessee St
- Red Coach Bus Doak Campbell Stadium Stop

Detailed information about Shuttle Service can be found under the [Travel](#) section of our website. You can purchase this add-on service in your online camp account. Once you purchase shuttle service, we will be in contact with you to collect your travel details.



AREA HOTELS

The [DoubleTree Hotel](#) has been our host hotel for the past fourteen years! The DoubleTree Hotel is conveniently located in downtown Tallahassee, and is just up the street from our College of Music Buildings.

2024 Rate: \$119.00/night

[Online Reservations Click Here](#)

For phone reservations call 877-800-2652 and reference Group Code: FMC or mention FSU Music Camp

Information on other area hotels can be found at visittallahassee.com and on the [Travel](#) section of our website.

Check In Day

Camp check-in does not have to be stressful. If you plan ahead, it will be a fun and exciting day!



When To Arrive

You have been randomly assigned a check-in time slot. Time slots help us minimize crowds, keep placement auditions moving, and make the process faster for you!

Your arrival time has been sent to you in an email. If you can't find the email, you can call or email us and we can look it up. If you need to change your arrival time, call us or send an email and we will find you a time that works.

Be sure you factor in meal times during check-in day (it's not fun if you're hangry). See FAQ on page 7 for more about local food.



Where To Go

Check-in starts at the Housewright Music Building at 122 N. Copeland Street, Tallahassee, FL 323206. The suggested parking lot and all addresses are marked on the [Camp Map](#) on page 4.

When you arrive, all you need to bring inside is yourself, your instrument, your music stand, music for your placement audition, and money to pay for optional items. Leave your luggage in your car.



What To Expect

You will start at our Welcome Station where you will pick-up your name tag. If any required forms, payments, or documents are outstanding we will have you complete them at this time.

Then you will visit specialty stations that vary by camp (including optional private lesson sign-up and camp t-shirts). More information about optional items can be found in the Camp Essentials: A-Z section on pages 19-22.

You will be able to warm-up and then complete your Placement Audition and any optional auditions (if applicable). More information about auditions can be found on page 8-9.

ALL CAMPERS MUST ATTEND CHECK-IN, including day campers.

- If you can't attend check in due to extenuating circumstances, please contact our office to make arrangements and get additional instructions.
- Wear comfortable, cool clothing and good walking shoes. And a smile, of course!
- Look for staff in black polo shirts if you have questions. We're here to help!
- LEAVE YOUR BAGS IN YOUR CAR until the very, very end, after you get your room key.



Where To Head Next

- **Day Campers** can leave check-in when they have finished all stations, and have completed any applicable auditions. Plan to return on Monday morning between 7:30-7:45am to pick up your schedule and go to your first class (which starts at 8:00am). More day camper information starts on page 11.
- **Night Campers** can leave the music building once they have finished all stations, and have completed any applicable auditions. Now it's time to drive to the Southgate Campus Centre (parking garage located at 675 West Pensacola St., Tallahassee, FL 32306) for dorm check-in. When you arrive to the dorm **LEAVE YOUR BAGS IN YOUR CAR!**

Check In Day Continued:

DORM CHECK IN

When you arrive to the dorm, all you should bring inside is yourself and medications that the dorm staff will administer. If the camper has medications that they will keep in their room to administer on their own, you do not need to bring those in.

Our counselors will be stationed on the ground floor. Once you have received a room key, you are officially under the supervision of the camps.

AFTER you receive your room key, you can return to your car, get your bags, and head to your room. Use this time to get settled, and meet your new friends and counselors. Parents are free to leave at any time.

➤ **After receiving a room key, campers can only leave the dorm by being signed-out (in the Dorm Office on the 2nd floor or in the Southgate Lobby) by parents or individuals listed under authorized check-out.**

➤ Dinner is available starting at 5pm.
All night campers must be in their rooms by 6:00pm and will be taken by their counselors to Orientation.

➤ Additional information to help you prepare for being a night camper starts on page 13.

FAQ

How long will check-in last?

It depends on your camp. Some have placement auditions which must be completed before you can check-in at the dorm. You should allow at least two hours to check in, complete a placement audition, go to the dorm and get settled. It may take longer depending on how long the line is at your placement audition room.

Do I have to attend check-in every week if I'm coming to multiple sessions?

Yes. At each check in the camper will receive a new name tag and/or materials that pertain to that camp. If the camp has a placement audition, you will do a new placement audition each week.

Do I need a parent with me at check in?

No. As long as you are paid in full, and have completed all of the required camp forms, you do not need a parent to check you in. If you will not have a parent/guardian with you at check-in, be sure to come prepared with everything you need, such as money to sign up for private lessons, your placement audition music, and everything on the camp packing list! We suggest contacting the camp office two weeks prior to check-in to be sure everything is all set for your arrival without a parent/guardian.

Can I drive myself to camp?

Yes. If you are a night camper you will park your car at the Southgate Parking Garage where it will remain for the week. You do not need a

parking permit. You can not drive your car once you are checked-in. You will be able to check yourself out and drive yourself home at the end of camp. If you are a day camper driving yourself, you will need a parking permit. See Day Camper Information on page 11.

What happens if we are accidentally running late to check-in?

If unexpected travel delays cause you to miss your check-in time, here is what to do:

- If check-in is still open, then come to the Housewright Building as soon as you arrive
- If check-in has ended and you are a night camper, go directly to the Southgate Campus Centre. Counselors will get you checked-in and you will do any missed placement audition on Monday morning.
- If check-in has ended and you are a day camper, you will need to check-in on Monday morning before your first class. This may include any missed placement auditions. Please go to the Help Desk in the lobby of HMU when you arrive on Monday morning

Check-in ends at 3:00pm on June 9

Check in ends at 2:00pm on June 16, June 23, and June 30.

Where can I eat on check-in day?

The first meal included under the dining plan is dinner. Please plan out your breakfast and lunch since check-in can be busy, and you want to make sure you eat! Campus dining options on Sunday in the summer are non-existent, so you will need to plan to get food off-campus. There are food options nearby on Tennessee Street, Monroe Street, and Appalachian Parkway.

Check In Day Continued: PLACEMENT AUDITIONS

The goal of placement audition is simply to set the camper up for a great week of instruction.

The placement audition will be used to determine large ensemble, small ensemble, and/or chair assignments. Our instructors want all campers to get the most out of their time at camp, and we stand behind the decisions that they make. We encourage campers to prepare for the placement audition and then to trust in the decisions of the FSU educators to place them in appropriate classes & ensembles.

We are proud that our campers have the opportunity to play alongside a diverse group of student musicians from **over 40 states and international cities**. Our campers come from a wide variety of musical experiences and backgrounds, and therefore, the ensemble placement or the seating assignment that your camper receives may not be what they are used to back home. Changes will NOT be made to assignments.

WHAT TO SELECT

- Pieces that showcase your talent and highlights your best skills.
- Pieces that you can play through with confidence even when you are nervous.

Audition room locations will be printed on your name tag and posted around the buildings.

Depending on your camp, your instrument, and how many other people arrive at the same time as you, you might find that you can do your audition immediately or you may have to wait in line. Warm-up rooms will be available.

Middle School Band Camp & High School Band Camp (Sessions 1 & 2)

For all instruments (except percussion)

- 2 scales of your choice
- 2 solo excerpts, etudes, or short pieces. You can select two movements of the same piece.
 - 1 piece should be slower & lyrical,
 - 1 piece should be faster and more technical.

Percussionists should prepare one snare piece and one mallet piece. Students may be asked to model two scales of their choice and perform a short sight reading.

String Orchestra Camp (Sessions 1 & 2)

- 2 scales of your choice
- 1 solo piece of your choice (technical, lyrical or both).
- You may be asked to sight read.

Jazz Ensemble Camp

Woodwind and Brass Instruments:

- 2 major scales of your choice
- 1 piece of your choice

Drummers:

- Please be able to play a swing pattern (you will not use your personal drum kit for this audition; one will be provided so just bring in your drum sticks).

Piano, Guitar, and Bass (Electric & Upright)

- Please be able to play a 12 bar blues pattern

Piano Institute

There is no placement audition, but you do need to prepare your music in advance. Students should prepare two classical pieces that are performance ready. These pieces should be memorized and should not exceed 6 minutes. Please bring the original sheet music with you. Works should be of standard classical repertoire (no rock, pop, musicals, or film scores). This will be the music you will focus on in private lessons and masterclasses, and will possibly be the music you perform at the final recital.

Check In Day Continued:

OPTIONAL OPPORTUNITIES

Some of our camps offer optional honors opportunities while at camp, and require a separate audition.

These optional auditions take place at check-in. If you do not arrive during the regular check-in window, then you will not be able to audition. Campers will find out if they were selected on Sunday evening when they receive their daily class schedule.



OPPORTUNITY: Honors Solo Recital and Solo Recital Practice Elective
APPLIES TO: High School Band Camp (Sessions 1 & 2) and String Orchestra Camp (Sessions 1 & 2)

The Honors Solo Recital is a special performance on the Thursday night of camp that will feature solo performances from selected campers from both band and orchestra. Selected students will be automatically assigned to "Solo Recital Practice" as one of their two daily elective classes. They will be able to use this time to prepare and receive some coaching on the piece for the recital.

Family of the performers are welcome to attend the performance (Session 1: June 20, Session 2: June 27) and the performers will also receive an audio recording of the recital.

What to prepare if you wish to audition:

- Prepare a solo piece of your choice. Select movement(s) from a work is acceptable.
- Only solos are acceptable. No ensembles, no trios, no duets.
- Selected music must be Class A / Grade 5 or higher with a time limit of 6 minutes.
- The piece you audition on must be the same piece that you play at the recital.
- An accompanist will be provided if needed; please bring original music.
- Auditions take place during check-in but are separate from your placement audition.



OPPORTUNITY: Honors Solo Recital and Class Voice Elective
APPLIES TO: Choral Ensemble Camp

A maximum of 16 students will be selected to perform on Thursday evening (June 13) in an Honors Solo Recital. These selected campers will be assigned to Class Voice as one of their electives where they will have time each day to work on their solo. They will also work with the faculty as one of the featured singers during the daily masterclass. Family of the performers are welcome to attend the performance, and performers will also receive an audio recording of the recital.

What to prepare if you wish to audition:

Prepare a classical solo of your choice. An accompanist will be provided; please bring original sheet music. The piece that you audition with must be the piece that you want to sing at the Solo Recital and use during masterclass. If you are auditioning for the Chamber Choir as well, you can use the same piece for both auditions.



OPPORTUNITY: Chamber Choir
APPLIES TO: Choral Ensemble Camp

A limited number of students will be selected to rehearse and sing in a Chamber Choir in addition to their TB/SA and Mixed Choir. This will be assigned as one of their daily electives. The Chamber Choir performance will be part of the final choir concert on Saturday morning.

What to prepare if you wish to audition:

Prepare a classical solo of your choice. An accompanist will be provided; please bring original sheet music. If you are auditioning for the Honors Solo Recital as well, you can use the same piece for both auditions.

Continued:

OPTIONAL OPPORTUNITIES

These additional opportunities DO NOT REQUIRE AUDITIONS

For the optional opportunities below, you will use your elective preference form (in your online account) to let us know that you are interested.

➤ OPPORTUNITY: All-State Prep Class for Rising 11th & Rising 12th Graders
APPLIES TO: String Orchestra Camp (Session 1 & 2)

Students who are rising 11th or rising 12th graders at String Orchestra Camp have the option take an All-State preparation class. This would take the place of either a practice session or musicianship class (depending on which orchestra you are assigned to). This class will go over the upcoming All-State materials and help prepare students for the process of auditioning for All-State.

What to do if you are a rising 11th or 12th grader and want to take this class?

On your elective preference form, in your online account, you will be able to answer this question: *“Do you wish to participate in the All-State Preparation Class instead of Masterclass?”* Submit that form with the check box for “yes”, and we will plan to assign you to that class.

➤ OPPORTUNITY: Rehearse & Perform with the Orchestra
APPLIES TO: High School Band Camp (Session 1 & 2)

String Orchestra Camp takes place at the same time as High School Band Camp, and students who are interested in playing with the full orchestra will have the opportunity to be considered for a spot. Interested students should note the following:

- The instrumentation will vary depending on the music being played by the orchestra.
- If you are selected, it will take the place of one of your two daily elective classes and masterclass.
- If you are selected, you will be playing in an additional concert. This concert will take place on Saturday morning at 9:00am.

What to do if you wish to be considered:

On your elective preference form, in your online account, you will be able to answer this question: *“If your placement audition score qualifies you, would you like to participate with the full orchestra?”* Submit that form with the check box for “yes”, and your score from your placement audition, along with the instrumentation needs of the orchestra, will be used to determine if you are selected. No separate audition is required.

Day Camper Details

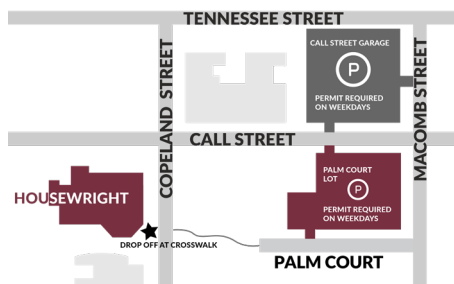
All the fun of camp, and you get to sleep in your own bed!

Day campers are required to attend all rehearsals, performances, and classes. This includes any evening rehearsals and performances, as well as performances on weekends and holidays (Juneteenth and July 4th). Day campers are required to attend check-in. Please see the information page 6.

DAILY DROP-OFF AND PICK-UP

Daily drop-off for Monday - Friday begins at 7:30am at the crosswalk in front of the Housewright Music Building on Copeland Street. Classes will start promptly at 8:00am. On the first day, campers will need to stop at the Help Desk to get their class schedule, so they should plan to arrive no later than 7:45am.

Afternoon pick-up is at the same location at 5:00pm. Students who have not been picked up by 5:30pm will have to walk over to the Southgate Dorm with our staff, and be picked up from the dorm office on the 2nd Floor.



PARKING PERMITS

Day campers being picked up and dropped off do not need any kind of parking permit.

Day-campers driving themselves to camp each day should purchase an FSU camp parking permit. These are available to purchase in your online account and cost \$TBA for a weekly pass. It will allow you to park in any un-gated FSU Parking lot in faculty/staff/student spaces. The deadline to purchase a parking permit is MAY 30 for June camps, or JUNE 12 for July camps. Parking permits are non-refundable.

PERFORMANCE DAY DROP-OFF & PICK-UP

Drop-off instructions, locations, and times for performance days will be sent out during the camp week. Campers should plan to arrive on campus in their performance attire with their instrument when they are dropped-off for performances.

Campers can leave directly from the performance location at the end of camp.

RECREATION ACTIVITIES

- Day campers are welcome, and encouraged, to participate in any and all evening activities. Please see the information on page 25 about signing up for optional evening activities.
- If the event is on-campus, the camper can go directly to the event location at the start time.
- If the event is off-campus and requires transportation, the camper should arrive at the Southgate Campus Centre at the designated loading time and travel to the event with the group. For accountability purposes, parents may NOT drive day-campers directly to or from an off-campus event. Campers will not be released from off-campus locations under any circumstance.
- For all events (both on and off-campus) parents should pick up their camper from the 2nd Floor Camp Office at the Southgate Campus Centre.

Day Camper Details



MEALS

Meals are not included for day campers. Day campers can either bring lunch from home to eat in a designated area at the College of Music, or purchase a dining package to eat in the cafeteria. Food from home is not permitted to be brought into the cafeteria due to health regulations.

Lunch and dinner packages are available to purchase in your [online camp account](#).

- Lunch Package (\$35.00): includes 5 lunches to be used Monday – Friday.
- Dinner Package (\$35.00) includes 5 dinners to be used Monday – Friday.
- Lunch & Dinner Package (\$70.00) includes 10 meals (5 lunch / 5 dinners) to be used Monday – Friday.

Lunch and dinner packages are non-refundable once purchased. The deadline to purchase meal packages is the Sunday before your camp check-in. The dining hall does not accept payment at the entrance to purchase meals. Your camp name tag will indicate that you have purchased a meal plan and allow you entry to the cafeteria.

After classes end at 5pm, day campers who purchase a dinner package would walk back over to the dorm with the other campers, and then stay in the cafeteria, in the lobby area of Southgate, or in the 2nd floor dorm office until evening activities begin. Day campers who eat at Southgate are NOT able to go up into the dorm rooms to visit with overnight campers.

SUPPLIES YOU NEED EACH DAY

- Your Instrument (also see pages 17-18)
- Backpack
- Notebook
- Folder
- Pens, Pencils
- Refillable Water Bottle
- Umbrella
- Music Stand
(Vocalists and pianists do not need one)
A foldable, compact one is best as you will be carrying this from class to class, and building to building.
- Music
- Instrument Accessories: Bring rosin, rock stops, cleaning cloths, valve oil, reeds, extra strings, etc.
- Ear Plugs
(some campers have found that having a pair of ear plugs available can be very helpful during long rehearsal days)

PERFORMANCE ATTIRE

All campers* are required to wear one of the attire options listed below for their performances:

Option #1

- Black dress shirt (long sleeve)
- Black pants (no jeans)
- Black dress shoes
- Black socks/tights

Option #2

- Black dress
(below the knees or longer with 3/4 length or longer sleeves)
- Black dress shoes
- Black stockings/tights

Option #3

- Black skirt
(below the knees or longer)
- Black shirt with 3/4 length or longer sleeves.
- Black dress shoes
- Black stockings/tights

*Campers at the Piano Institute, and campers performing in one of the Honors Solo Recitals may wear recital attire of their choice. Selected attire does not have to be black but should be appropriate for a recital. No jeans.

If you are in [Choral Ensemble Camp](#) or [Treble Choir Camp](#), you will also need to bring the following for the Friday Night ensembles concert:

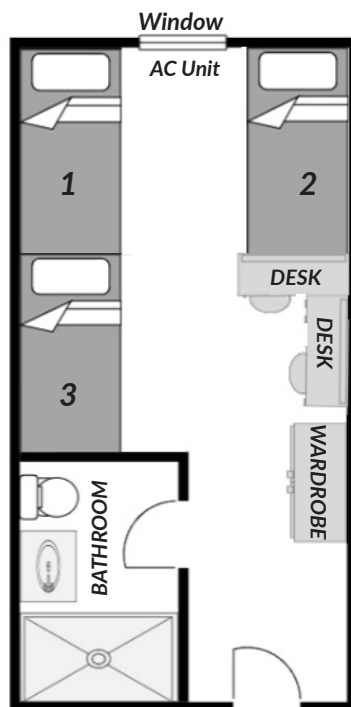
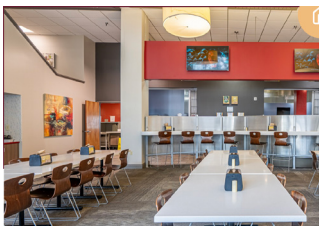
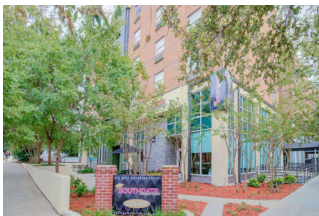
- Jeans
- A Garnet or Red t-shirt
(we love the camp t-shirt which you can buy at check-in!)

Night Camper Details

Being an overnight camper is a great way to experience the FSU Summer Music Camps. Please note that while most campers never have an issue at camp, **parents must be prepared to come to Tallahassee to get their camper immediately if their camper is sick (See Health & Wellness on pages 23-24), or violates our camp rules.**

About The Dorm

- All campers stay in a privately-owned dorm called the **Southgate Campus Centre located at 675 West Jefferson Street, Tallahassee, FL 32304**. The building is staffed with a 24-hour security desk in the main lobby.
- There is a camp office located on the 2nd floor of the dorm which is staffed by our counselors from 6am-11pm. After 11pm there will be an on-duty counselor available for late night assistance.
- A camp store will be set up in the dorm office to sell snacks, beverages, and commonly needed items. These are payable with cash only.
- Campers will be walked to and from the dorm and activities by the counselors. Campers are not permitted to go anywhere on campus unaccompanied.



The dorm rooms are old-school, plain square rooms. Each room will house three (3) campers; there is no option to request a private room.

Each dorm room is 220 sq. feet with its own bathroom, and will contain three beds, one wardrobe for storage, two sets of drawers for storage, two desks, one overhead ceiling light, a shower curtain, and toilet paper. There is one window and one air conditioning unit in each room.

Beds are raised slightly off the ground for storage:

- Under Bed 1 there are 4 storage drawers
- Under Bed 2 there are 4 storage drawers
- Under Bed 3 is open space.

Even though the diagram shows the beds made, we DO NOT provide pillows, sheets or blankets.

You will NOT be able to adjust the air conditioning temperature - doing so results in too much moisture in the room. Most campers find the rooms to be cold, so bring a warm blanket.

The room will be cleaned prior to your arrival, campers are responsible for keeping rooms clean on a daily basis. That means picking up and throwing away trash, and wiping down high touch surfaces. Please be considerate of your roommates and keep your area tidy.

Lost room keys should be reported right away to a counselor or dorm office. All keys must be returned at check-out. **There is a \$25.00 fee for lost keys.**

Males are housed on the 2nd floor of the dorm. Females are housed on the 3rd floor of the dorm. The 4th floor may be utilized as well, and occasionally will be used as a mixed gender floor separated at opposite ends of the same floor. Rooms are assigned based on the gender that was selected on the camper's registration form, and the camper's age. Unless there is a specific roommate request, we will assign the camper with two other roommates of the same age (+/- 1 year) and gender. (Roommate requests info is on next page).

Night Camper Details

ABOUT THE DINING HALL



The dining hall is located on the first floor of the Southgate Campus Centre. Three meals per day are included for overnight campers. The meal plan begins with dinner on Sunday (check-in day).



Your name tag is your meal admission, so if it is lost or damaged please see a counselor right away for a replacement.

The dining hall is set up like a food court/buffet. It will always include a hot entree station and beverage station at all meals. During breakfast, cereals, bagels, English muffins are also available; during lunch and dinner a salad bar, and dessert station are added.

DIETARY ACCOMMODATIONS

If you indicated on your Housing & Dining Information Form that your camper has food allergies, religious requirements, or other dietary restrictions, we have provided the information to the dining hall director. The Dining Director is an employee of Sodexo, the company which manages the dining hall at the Southgate Campus Centre. She will be working with her staff and a registered dietitian to create a camp menu that meets your needs. She may reach out to you prior to the start of camp if additional information is needed, but if she has all of the information that she needs from your form, then you may not hear from her directly. If you have specific questions or concerns about your dining arrangements, you may reach out to her directly at: donna.jones@sodexo.com. Please be sure that any communication with her specifies the FSU Summer Music Camps and includes your child's name and the week they are attending camp.

Food for campers with accommodations will be found in a separate area of the dining hall; it will not be on the main serving line. If campers are unable to locate their allergen free meals, they can ask any dining employee for assistance.

FOOD DELIVERIES

Campers may have food or other items delivered to the dorm if they wish. Counselors will go over all dorm rules at Orientation, and will cover the times that food can be delivered. Campers are NOT permitted to go outside to meet delivery drivers - the driver must come into the dorm lobby to deliver any food to campers.

STAYING FOR MORE THAN ONE SESSION

If the camper is joining us for more than one camp or session, and the sessions are consecutive, you have the following options:

- Check-out from the first camp on Saturday after the performance and spend the night off-campus. The camper returns for check-in on Sunday for the next camp. Campers will work with their counselor at the end of the first camp to find out if they will need to move rooms, or if the camper will be able to leave their belongings in their current dorm room on Saturday night.

OR

- Book an extra night of housing and stay in the dorm on Saturday night. Extra nights are \$75.00 per night and include the extra night, extra meals, and supervision. Counselors will bring all stay-over campers to check-in for the next camp on Sunday, so parents do not need to be present for check-in at the second camp. Typically students who stay over do not need to move rooms. Extra nights can be purchased in your [online camp account](#).

ROOMMATES AND ROOMMATE REQUESTS

Campers are able to request a roommate(s) if they wish. To request a roommate, use the Roommate Request Form in your [online account](#).

- You can request to room with campers that are attending a different camp as long as the check-in and check-out dates are the same.
- All campers involved in the request must submit their own request form so that we see that everyone does want to room together. For example, if Sally, Julie, and Mary want to room together, each of them must submit a roommate request form with all three names on it.
- Males and females cannot request each other.
- Roommate assignments are NOT confirmed prior to camp. You will find out your room assignment and roommates at check-in. Every effort will be made to honor your request.

Night Camper Packing

BEDDING & TOWELS

- Sheets
(extra-long twin)
- Blanket
- Pillow / Pillowcase
- Bath towel
- Hand towel / Washcloth
- Pool Towel
(to use outside; we don't go swimming)

TOILETRIES

- Shampoo / Conditioner
- Body wash / Face wash
- Hand Soap
- Toothbrush / Toothpaste
- Deodorant
- Makeup
- Makeup remover
- Contact Lenses / Lens solution
- Styling products
- Nail clippers / Tweezers
- Shaving supplies
- Hair brush
- Hair dryer / curling iron / flat iron

HEALTH CARE ITEMS

- Feminine products
- Hand Sanitizer
- Thermometer
- Band-aids
- Topical cream for bug bites
- Daily Medications
- As-Needed Medications
- Sunscreen

GENERAL SUPPLIES

- Your Instrument
(see pages 17-18)
- Backpack
- Notebook
- Folder
- Pens, Pencils
- Refillable Water Bottle
- Umbrella
- Music Stand
(Vocalists and pianists do not need one.
A foldable, compact one is best. Campers need to carry this between classrooms and buildings).
- Music
(audition music for placement auditions or optional auditions)

- Instrument Accessories
Bring rosin, rock stops, cleaning cloths, valve oil, reeds, extra strings, etc.
- Ear Plugs
(some campers have found that having a pair of ear plugs available can be very helpful during long rehearsal days).

ELECTRONICS & ROOM SUPPLIES

- Cell phone & charger
- Headphones
- Hangers for your clothes
- Alarm Clock
- A lock on your luggage to secure your valuables
- Small lamp or reading light
(there is only one light in the room and it is not bright).
- Laundry detergent / dryer sheets
(if you plan to do laundry)
- Cleaning wipes
- Computer
(Only if you will be doing classwork for a summer course)

CLOTHING FOR EVERYDAY

- T-shirts
- Shorts
- Jeans / Pants
- Sweatshirt / Sweater / Jacket
- Pajamas
- Underwear
- Bras
- Undershirts
- Sunglasses
- Hat / Sun visor
- Belt
- Rain Jacket
- Sneakers / Tennis shoes
- Comfortable, closed-toe shoes
- Theme Day clothing/accessories
(optional; see pages 26-29).

PERFORMANCE CLOTHES

All campers* are required to wear one of the performance attire options listed below for their concerts.

If your camp has multiple concerts, you may wish to bring more than one set of concert clothing.

Option #1

- Black dress shirt (long sleeve)
- Black pants (no jeans)
- Black dress shoes
- Black socks/tights

Option #2

- Black dress
(below the knees or longer with 3/4 length or longer sleeves)
- Black dress shoes
- Black stockings/tights

Option #3

- Black skirt
(below the knees or longer)
- Black shirt with 3/4 length or longer sleeves.
- Black dress shoes
- Black stockings/tights

*Campers at the Piano Institute may wear recital attire of their choice. Selected attire does not have to be black but should be appropriate for a recital. No jeans.

*If you are in Choral Ensemble Camp or Treble Choir Camp, you will also need to bring the following for the Friday Night ensembles concert in addition to regular performance clothes:

- Jeans
- A Garnet or Red t-shirt (we love the camp t-shirt which you can buy at check-in!)

*If you are auditioning for an Honors Solo Recital, you may wish to bring separate recital clothes (of your choice) for that performance. Selected attire does not have to be black but should be appropriate for a recital. No jeans.

Night Camper Packing

FAQ

Can I bring a fridge or microwave?

Yes, you are permitted to bring these items but please keep in mind that the rooms are VERY small. After you put three people with luggage and personal items into the room, there is very little space left for a fridge or microwave.

Can I bring food to have in the room?

Yes, you can bring food/snack items for your rooms. Please bring nut-free items that are individually packaged to avoid allergy problems. Rooms do not have refrigerators or microwaves, so anything you bring will need to be kept and eaten at room temperature. Outside food is not permitted in the dining hall due to health code regulations.

Can I bring a computer, TV, or gaming system?

Yes, but there is no wifi or cable in the room. These items are your responsibility. The camps are not responsible for damage, theft, or loss of any personal item.

What is the item that campers most wish they brought with them?

It's a tie between:

- A mattress pad
- A warm blanket (the rooms are very cold)
- A light (the rooms are very dark)

What if I leave something important at home?

Once you are checked-in at the dorm, your parents (or an authorized sign-out person) can sign you out at the camp office and you can go run errands. We have a Target, CVS, Walmart, and other stores close by. You just need to be back by 6:00pm.

If you forgot something and can't leave to get it, we may have it available at the camp store in the dorm office. Ask your counselor.

If you forgot something essential and it can't be replaced in Tallahassee, you can have your family ship it to you via the instructions for MAIL under the Camps A-Z section. Use FedEx or UPS or you will not get it in time.

Let's Talk Instruments

▶ ALL CAMPERS NEED TO BRING THEIR INSTRUMENT. ◀

There are a few exceptions and additions listed below. FSU does not have any instruments available for camper use. If you do not own your instrument, we suggest contacting your school music director and arrange to use a school instrument during your camp. If you have extenuating circumstances which may prevent you from bringing your instrument to camp, please contact the camp office. Rental instruments are also available locally through Playground Music Center (850-785-1355).



Percussion at High School and Middle School Band Camp

Bring Snare Sticks, and mallets for vibes, glockenspiel, xylophone, marimba, and timpani, a stick bag, and practice pads (if you have them).



Drums at Jazz Ensemble Camp

- A 4-5 piece drum kit - snare drum, 1-2 rack toms, floor tom, cymbals (ride, crash and hi-hat), and hardware (hi-hat stand, cymbal stand(s), drum throne, bass drum pedal)
- Drumsticks and brushes.



Electric Bass at Jazz Ensemble Camp

Electric Guitar at Jazz Ensemble Camp

In addition to your instrument, you should bring an amp, cables, and an extension cord.



Double Bass at Jazz Ensemble Camp & String Orchestra Camp

In addition to your instrument, you should bring a bar stool labeled with your name.

Jazz Bass: If you plan to play with a pick-up, you should also bring an amp, cables, and an extension cord. Playing with a pick-up is optional.



Piano at Jazz Ensemble Camp & Piano Institute

A metronome and a pair of headphones with a 1/4" stereo jack. You can purchase adapters online at amazon and monoprice.com

MUSIC FOR SINGERS

Campers at the **Choral Ensemble Camp** and **Treble Choir Camp** are required to purchase music for their choirs online before coming to camp. You will be purchasing it from a company called Beethoven & Company. We will know the exact price of the packet by the end of May, and will send out an email with links and instructions on how to purchase it.

Each camper must have their own copy - no sharing. The packets will be handed out at check-in upon your arrival.

Let's Talk Instruments



INSTRUMENT CARE

You will be using your instrument all day in a campus setting, which means that you will be carrying (or rolling) it between classrooms and buildings, up and down hills and stairs, in hallways, on sidewalks, and backstage. Depending on your schedule, some classrooms may require walking to another building that is pretty far away. Elevators are not usually available.

Now is a great time to think about how you can most easily transport your instrument (we're looking at you Tuba and Double Bass!) There may also be times that you have to store your instrument in a public (locked and secure) place. Please consider using a hard sided case whenever possible.

INSTRUMENT CONDITION & REPAIRS

Please make sure that your camper's instrument is in good working order prior to coming to camp. If an instrument is not playable, or if an instrument becomes unplayable during camp, parents will be contacted about repairs.

Repairs will not be made to any instrument without the written consent of the parent, and all costs for instrument repair are the parent's responsibility. We utilize Music Masters in Tallahassee for all repairs.

If an instrument is not playable, not repairable, or if the family does not wish to have repairs done in Tallahassee, we will do our best to locate a loaner instrument. In these cases we cannot guarantee that anything will be available, or guarantee what condition the loaner instrument will be in. We may suggest parents rent an instrument for the remainder of camp.

DOUBLING

Do you play piccolo? Eb clarinet? How about English horn or alto clarinet? If you play a doubling instrument and want to bring it to camp, please do so. You will still audition on your primary instrument, and play your primary instrument in your ensemble. But if the music that the band or orchestra is playing requires additional instrumentation, you will be able to let your conductor know that you are interested and have your instrument with you!

LOCKERS

Night campers who play small instruments will keep their instrument in their dorm room and transport it with them to their classes.

Night campers who play medium sized instruments will be assigned a locker. The locker number and combination will be printed on your name tag which you will receive at check-in. Due to limited availability, you may be assigned a shared locker with another camper. Please do not throw away items that are in your locker when you arrive - they may belong to your locker mate. If there are items in your locker when you arrive that ultimately do not belong to you or your locker mate, please bring them to the Help Desk so we can find their owner.

Night campers who play large or oversized instruments will be provided with a secure room to lock up their instruments. The storage location will be printed on your name tag and you will be directed to the storage location during check-in.

Jazz drum sets can be unloaded after placement auditions (we provide one for that), and stored in a secure location until Sunday evening. Then they will be moved (with the help of the drummers) to a combo or rehearsal room.

Day campers should bring their instrument from home each morning and back home each evening.

Camp Essentials: A-Z

ATM

There is a SunTrust ATM machine in the dorm, and a Bank Of America ATM located across from our music buildings.

ATTENDANCE

Attendance at all camp events, rehearsals, and performances is mandatory for all campers. Attendance will be taken at the start of each class, every day.

If the camper is not feeling well and cannot attend class, our wellness policy will apply (see page 23).

If your child is a day camper and will be absent, please call our office at 850-644-9934 to let us know.

AUTHORIZED CHECK-OUT

Campers are only permitted to be signed out by parents, guardians, or approved adults over the age of 18 who are listed in the camper's online account as an authorized person. To check who is listed, or to add individuals, use the "Manage Authorized Pickup" button in your online camper account (circled below).

The screenshot shows the 'ACTIVE FLORIDA STATE UNIVERSITY SUMMER MUSIC CAMPS' website. Key sections include:

- ACCOUNT BALANCE:** Credit Balance \$0.00, Balance Due \$195.00. A 'PAY IN FULL' button is visible.
- CONTACT INFORMATION:** Includes a phone number (850-644-9934) and an email address (musiccamp@fsu.edu).
- 2023 MUSIC CAMPS:** Balance Due \$195.00. A 'PAY BILL NOW' button is present.
- REGISTRATION:** Shows camper name (Elementary Music Day Camp), dates (06/12/2023 - 06/16/2023), and location (FSU College of Music).
- FAMILY MEMBERS:** Lists primary and secondary parents.
- 2023 Medical Information Form:** Status: 'FILLED OUT'.
- 2023 Insurance Card:** Status: 'UPLOADED'.
- 2023 Camper Consent Agreement:** Status: 'FILLED OUT'.
- MANAGE AUTHORIZED PICKUP:** This button is circled in red.
- COMMON QUESTIONS:** A section with a question 'Who is Active.com?' and an answer explaining the website's purpose.

During the class day, campers can be signed-out from the Help Desk in the lobby of HMU. At all other times, campers can be signed-out from the Dorm Office on the second floor of Southgate. All authorized individuals must show ID to sign a camper out.

Day campers who drive themselves to camp will be able to check out themselves out to drive home each day. Night campers who drive themselves to camp will be able to check out themselves out to drive home on the last day. If your camper is driving home at the end of camp in another

camper's personal vehicle, please include the camper's name as an Authorized Pickup.

CAMP STORE

A camp store will be set up in the dorm office to sell snacks, beverages, and commonly needed items such as toothpaste and feminine products. These are payable with cash only. There are also vending machines in the music buildings which accept credit and debit cards, or cash, for snacks and beverages.

CHECK IN TIME

You have been randomly assigned a check-in time slot. Time slots help us minimize crowds, keep placement auditions moving, and make the process faster for you!

Your time has been sent to you in an email. If you can't find the email, you can call or email us and we can look it up. If you need to change your arrival time, call us or send an email and we will find you a time that works.

CELL PHONE POLICY

We allow cell phones at camp as long as they are used responsibly. Cell phones may be used during free time. All cell phones and other devices such as smart watches, music players, games, tablets, and other similar devices must be **TURNED OFF COMPLETELY** and **PUT AWAY OUT OF SIGHT** during all classes, rehearsals, and performances.

If a camper is not feeling well and is going to sick bay, their cell phone will be held in the camp office so that they can focus on rest. If a family member needs to reach the camper while they are in sick bay, they can do so by contacting the dorm office.

Campers may not take videos or photos during performances with their phone unless they have received prior approval from the Camp Director, Assistant Camp Director, or Dorm Supervisor prior to the event.

If a cell phone is turned on, visible, or being used during class, rehearsals, concerts/performances it may be confiscated according to the following policy by any member of the camp staff:

First Offense: The cell phone will be confiscated for the duration of the event/class/rehearsal/etc but will be returned at the end of the event

Camp Essentials: A-Z

Second Offense: The cell phone will be confiscated for a period of 24 hours.

Third Offense: The cell phone or device will be confiscated for the duration of camp. The item will be returned at camp check-out. If the cell phone is confiscated, parents will still be able to contact the camper through the Camp Office or the Southgate Campus Centre.

COUNSELORS

Day counselors are with the campers while they attend classes during the day, and also participate in some of the evening recreation activities. Day counselors are primarily undergraduate College of Music students and are a great resource for campers that want to know more about what it's like to be a student at FSU. Day Counselors are available to assist with anything the campers need; from forgotten items and finding classrooms, to pep-talks and snacks. Day Counselors can be found at the Help Desk in the Housewright Music Building and at Satellite Help Desks throughout the other classroom buildings.

All day campers will have a day counselor assigned to them, and they will meet the counselor at check-in. If you are a day camper, please make sure you meet your counselor before you leave on check-in day.

Our night counselors reside in the dorm with the campers. They supervise the campers whenever they are at the dorm, and during all evening activities.

Night counselors are primarily undergraduate and graduate level FSU College of Music students, or FSU Alumni. Each room will be assigned a specific night counselor. If at any time a camper needs assistance and their primary counselor is not available, there are always night counselors in the dorm office from 6am-11pm. After 11pm there is always an on-duty counselor available for late night emergencies.

DELIVERIES

Campers may have food or other items delivered to the dorm if they wish. Counselors will go over all dorm rules at Orientation, and will cover the times that food can be delivered. Campers are NOT permitted to go outside to meet delivery drivers - the driver must come into the dorm to deliver any food to campers.

DRESS CODE

The dress code for all camp activities is casual (shorts,

t-shirts, jeans, etc) but should be appropriate for classroom instruction and for group recreation activities. Revealing clothing is not permitted, and it is at the discretion of the camp staff to require campers to change or cover-up if an outfit is deemed inappropriate.

ELECTIVE CLASS PREFERENCES

If your camp offers elective classes as part of the daily class schedule, there is a specific elective preference form in your [online account](#). This will allow you to indicate which electives you hope to take. Though we will make best efforts to put you in your top choices, classes are assigned based on availability. Elective forms were added into your account in April.

EVENING ACTIVITY PREFERENCES

When activities have been finalized, you will be notified (via email and on the camp app) that a new form has been added to your [online account](#). This form will ask your [preferences](#) for evening activities on the nights when there are multiple choices. We will always try to assign all campers the activities that they want, but we cannot always guarantee it. Some activities have participant limits set by the venue, or we are limited by the number of practice rooms, room capacity, etc... Activities will be assigned based on the date that your preference form is submitted. After the deadline there will be no changes until after camp starts.

Once camp begins, campers will go over their selected evening schedule with counselors and have an opportunity to request changes. **Payment for activities that have a fee will be paid in cash to the counselors on the day of the event.**

EXERCISE AND SPORTS

We sometimes offer recreation activities that include sports like kickball, volleyball, football, and basketball, but we cannot make accommodations for campers to workout or practice other sports while at camp. There is not enough time in the camper's schedule, and we do not have access to fitness or sports facilities. Campers are not permitted to go running by themselves. Campers may not sure the gym located in the Southgate Campus Centre.

FORMS

You can find required and optional camp forms in your [online camp account](#). This will include medical forms, housing request forms, class preference forms, evening activity preference forms and more.

Camp Essentials: A-Z

HOLIDAYS

Camp continues as regularly scheduled on Juneteen (June 19), and the Fourth of July (July 4). Campers will attend classes and have regular camp events on these days.

HOMESICKNESS

Most of our campers are so busy that they don't have time to miss home! We get far more calls from parents who are surprised that they haven't heard from their kids all week, than those that have homesick children. But homesickness is common at all summer camps, and it can affect both first-time and seasoned campers. New places and new experiences can make some kids nervous, but our counselors and instructors have lots of ways to help your camper engage, meet new friends, and ease homesickness. Campers are always welcome to call home, and if you believe that your camper is experiencing homesickness you can always let us know so that we can ensure the counselor is aware. If homesickness is something you are concerned about, there is a lot of great information available on the Internet about preparing for camp. Here is one great [link](#).

INTERNET & CLASSWORK

Students who need to do classwork for virtual school or other academic classes will be able to sign-up for work time as an evening activity on nights when there are not required rehearsals. Students will need to bring their own laptop or personal device, and internet will be available in the camp office.

LAUNDRY

The dorm has laundry facilities. The machines use a laundry card which can be purchased with a debit card or you can use quarters. At the time of publishing this handbook, the average cost of a load of laundry (washing & drying) is \$3.00. The camp store in the dorm office will sell laundry detergent and dryer sheets for \$2.00.

LOCAL INFORMATION

Information about Tallahassee can be found at visittallahassee.com. There is a great digital guide with a hotel and restaurant directory, as well as business listings and local area maps.

LOST & FOUND

We maintain a lost and found at the Help Desk and at the Dorm Office. Any items left or lost can be returned [at the family's expense](#) via the UPS store on campus. **Items not claimed by July 12 will be donated or discarded.**

Call 850-644-9934 or email musiccamps@fsu.edu for help with Lost and Found.

MAIL

If you are planning to send mail to a camper while they are at camp, we suggest you do the following:

- Send it before they leave.

Our campus mail system slows the process down by as much as four days! We often receive cards and letters for campers long after their camp has ended. By sending mail the week before your camper leaves, we will be able to give it to them during the camp week. Any packages which need to be forwarded after camp has ended will be at the family's expense.

- Send it to this address:
FSU Summer Music Camps
Attn: Campers Name
122 N. Copeland Street, HMU 204,
Tallahassee, FL 32306-1180

- Send it via FedEx or UPS: DON'T SHIP VIA US MAIL.

If you are sending campers anything of value, we HIGHLY suggest sending it via FedEx or UPS. If you use the US Postal Service - even with a tracking number - you will find that once the package leaves the Tallahassee Post Office and enters the campus mail system, the tracking number will no longer work; it will seem like the package has been lost and even the Post Office will not be able to help you track it down. Only FedEx and UPS will enable you to track your package all the way through delivery.

- "Next Day Service" doesn't really mean next DAY on the FSU Campus. Mail and packages are only delivered to the College of Music once per day - usually at about 3:00pm. Even if you pay for AM delivery, expedited overnight service or priority delivery, it won't be delivered to our office until the late afternoon. It will then be given to the counselors who will get it to the camper at dinner time. Bottom line - if you send something on a Tuesday via overnight service, don't expect the camper to get it until Wednesday evening at the earliest.

- Be mindful of holidays such as Juneteenth and July 4th. The FSU campus is closed on those days so we will not receive mail or packages (but we do have camp!)

MONEY

Most of the items that campers spend money on are snacks,

Camp Essentials: A-Z

drinks, pizza delivery, and recreation activities. There will always be a free activity offered each evening. On some evenings, there will be optional recreation activities offered that have an additional fee, approximately \$10.00-\$20.00. These activities are payable in cash only, and will be paid on the day of the event.

We encourage parents to make sure that campers have enough money before they leave. We typically recommend \$50.00 per week as a general rule. It is difficult for parents to get money to campers once they have left campus.

If you are concerned about your child carrying cash (there are no safes in the rooms) you might consider a pre-paid ATM card or a debit card that you can control from home. Pre-paid cards are available at Walmart and most convenience stores or grocery stores. Make sure that the card you select can be used as a debit and ATM card. There is a SunTrust ATM machine in the dorm and a Bank Of America ATM located across from our music buildings.

In the event that you need to send money to a camper after they are here, you will need to utilize the Western Union at the Publix on Ocala Road: PUBLIX #0782, 800 Ocala Rd, Ocala Corner Shopping Center, 850-575-3929. Whoever is receiving the transfer must be able to show ID - so if your child does not have ID they can not pick up a money transfer. You will need to work with your camper and their counselor to determine a time that they can go to receive the transfer.

POLICIES

All of our camp policies can be found on our website at <https://music.fsu.edu/events/camps-festivals/summer-music-camps/policies/>

PRIVATE LESSONS

Private lessons are offered at Jazz Ensemble Camp, Senior High Band Camp, Middle School Band Camp, and String Orchestra Camp. (Lessons for Piano Institute are included and scheduled prior to check-in).

Sign-up takes place at camp check-in. Lessons cost \$50 per 45-minute lesson. Lessons payments are made to the TEACHER, not to the camp, and are payable with cash or check only.

The lesson(s) will take place during lunch or during a rehearsal; no lessons are scheduled outside of the 8am-5pm class day. Teachers are assigned based on availability when you sign-up

at check-in. Campers may sign up for a maximum of 2 lessons per week.

On the day of your lesson(s) you will meet your instructor at the Help Desk in HMU and sign-in on the sheet at the desk.

Absence policy: If you are absent to a scheduled lesson, we will give you one opportunity to reschedule, if your instructor has times available for make-ups. If the instructor does not have an available make-up time, the instructor must still be paid for the missed lesson. If your instructor is able to reschedule, and if you are absent again, the instructor will still be paid for the missed lesson. Signing up for lessons implies understanding of the absence policy.

T-SHIRTS

Camp t-shirts will be on sale at check-in and at most concerts. The t-shirts are \$20.00 and can be purchased using cash, check or credit card. Proceeds from these t-shirts go to the FSU collegiate chapter of the National Association for Music Education (CNAfME).

VISITORS

Campers may visit with friends, day-campers, and relatives who are not music campers in the lobby and dorm office at Southgate during the evening hours before curfew. Guests must register at the camp office and are subject to the Rules of Camp. For the safety of all campers, the camp staff reserves the right to deny visitation between campers and non-camp guests.

VISITING FSU

If you are interested in an official tour of the FSU Campus, or meeting with FSU Admissions officer, please visit <https://visit.fsu.edu>. Most campers will have an opportunity to take an "unofficial" campus tour with our counselors if they choose. Our College of Music Admissions Director will visit a camp class to answer any questions.

Health & Wellness

The health and safety of our music camp community is our top priority. In order to protect all of our campers, counselors, instructors, and staff, the following is our protocol for managing illness that presents at camp:

- If an **overnight camper** is not well enough to be in class or at an activity, they should go to the dorm office for evaluation. Even if they are just tired, they must go to **sick bay** for rest - they can not stay in their room. In the dorm office, the camper will have their temperature taken.

If the camper is running a fever, arrangements must be made for the camper to go home immediately. The counselor and camper call home to update the parents about their condition and make a pick-up plan.

The counselor will collect the campers cell phone and take them to sick bay. Parents will be given the phone number for the camp office; this number will be the only way for parents to reach their camper while the camper is in sick bay.

We can keep the camper isolated until the parent/guardian is able to travel to Tallahassee to take the camper home, however, **parents must be prepared to collect the camper within 24 hours.** If a camper must be sent home due to illness there are no refunds.

- If a **day camper** has a fever do not send them to camp!

Please call our office to notify us that they will be absent. They must be fever-free (without the aid of medication) for 24 hours before they can return to camp activities.

If a **day camper** feels unwell, but does not have a fever do not send them to camp that day. Please call our office to notify us that they will be absent. If they feel better with rest, their symptoms are completely gone, and there is no fever, the camper will be allowed to return to normal camp activities the next day.

GENERAL MEDICAL CARE

There may be times that campers have a medical concern which has nothing to do with feeling unwell. In these cases, campers age 13 and over who experience health problems while at camp will be treated at the FSU Wellness Center (9am-4pm) or at Patients First, a group of local urgent care facilities. All campers age 12 and under will be treated at Patients First. 911, The Tallahassee Memorial Hospital, or Capital Regional Medical Center will be utilized for all emergency situations.

The FSU Summer Music Camps does not have a nurse on staff and employees of the Summer Music Camps are not responsible for making health decisions on behalf of the campers. All medical care will be given by a health professional at one of the facilities listed above.

If the camper is not running a fever, or if the camper is in sick bay for an injury, the counselor will have the camper call home to update the parents about their condition. Parents can choose to either come and get the camper, or allow the camper to remain in sick bay and be monitored for up to 24 hours.

The counselor will collect the campers cell phone and take them to sick bay to focus on rest (this applies to all campers regardless of the reason they are in sick bay). Parents will be given the phone number for the camp office; this number will be the only way for parents to reach their camper while the camper is in sick bay.

If the camper continues to be fever-free and starts feeling better, they can return to camp activities at any time. Their cell phone will be returned to them when they are signed-out of sick bay.

If after 24-hours in sick bay the camper is still not well enough to return to camp activities, or if the camper has developed a fever, parents must make arrangements to come to Tallahassee to take the camper home. We can continue to keep the camper in sick bay until the parent/guardian is able to travel to Tallahassee, however, **parents must be prepared to collect the camper within 24 hours.**



No Cell Phones In Sick Bay

Health & Wellness

MEDICATIONS

It is highly recommended that all night campers bring a supply of common medications to camp. We do NOT have a supply of medication to give to your child. These would be in addition to any medications that the camper takes on a daily or routine basis. Please send your camper prepared.

This would be in addition to any medications that the camper takes on a daily or routine basis. The most common ailments at camp are headaches and stomach aches, so it is essential that you pack some medications for them just in case. Examples would be Tylenol, Advil, Motrin, Tums, cold medication, and the like.

If you do not pack medication for your camper, they will be unable to access medication while at camp.

- Most pharmacies will not sell over-the-counter medications to minors.
- Counselors are not permitted to purchase medications for your camper.
- Health care centers will not provide medications unless it is a prescription.

On the required Medical Form, which you can find in your [online account](#), you will be able to elect to have the camper keep medications in their room, or turn them into counselors.



Get Ready To Walk!

Campers will do **A LOT of walking** as this is a college campus. They will walk back and forth on the "trail" several times per day, change classes, go to other buildings that may be far apart, walk to recreation event....SO MUCH WALKING all day, every day. And it's hot.

So please prepare for this by:

- WEARING COMFORTABLE SHOES.
- Bringing an umbrella.
- Dressing in layers!
- Bringing some band-aids or moleskin in case you get blisters.



Flip flops may seem like comfortable summer footwear, but they can be dangerous when the sidewalks and stairs are wet (which they will be when it rains every afternoon just as you are trying to walk back to the dorm). We encourage you to bring footwear that won't land you in the hospital.

MEDICAL FORM & INSURANCE FORM

There is a required medical form in your online account which needs to be completed prior to camp. Please fill this form out completely and accurately. It is our main source of information if there is a medical emergency for the camper. We do not require vaccination records or a physical.

Any and all costs which may be incurred for medical care during the course of the camp will be the family's responsibility.

For camper's with insurance, a copy of the camper's medical insurance card is required. It is the family's responsibility to provide us with any updates and/or changes to this insurance information before or during Camp so that any insurance claims are billed properly.

If you do not have insurance, if you have TriCare, or if you can not provide a copy of the medical insurance card, please call our office so that we can mark your insurance card form online as complete.

Keep Our Camp Community Healthy

As a daily self check-in, all campers should ask themselves:

- In the past 24 hours, have I felt sick, feverish, or unwell?
 - Have I had any of the following new symptoms? (fever, cough, sore throat, shortness of breath or trouble breathing, headache, body ache, runny nose, stuffy nose, sneezing unrelated to allergies).
 - Do I have a runny nose, stuffy nose or sneezing that is getting worse?
- If the camper answered NO to all of the above, great!
- If the camper answered YES to anything, do NOT go to class. Let a counselor know immediately. If they are a day camper, keep them home.

Camp Schedules

DAILY CLASS SCHEDULE

Campers will follow a personalized class schedule from 8am-5pm each day.

Night campers are given their individual class schedule by their counselor on Sunday evening.

Day campers pick up their individual schedule from the Help Desk on Monday morning. Day campers should plan to arrive between 7:30-7:45 on Monday morning to pick up their schedule and find their first classroom.

EVENING ACTIVITIES SCHEDULE

Activities will be planned for each evening. Tentative evening schedules can be found on the next four pages. ALL ACTIVITIES LISTED ARE SUBJECT TO CHANGE.

Day campers are welcome, and encouraged, to participate in any and all evening activities. If they need assistance with coordinating or paying for evening activities they should see their assigned counselor.

The process for requesting activities is highlighted below and a final evening schedule will be distributed two weeks before the start your camp.

SUBMITTING ACTIVITY PREFERENCES

When activities have been finalized, you will be notified (via email) that a new form has been added to your [online account](#). This form will ask your [preferences](#) for evening activities on the nights when there are multiple choices. We will always try to assign all campers the activities that they want, but we [cannot always guarantee it](#). Some activities have participant limits set by the venue, or we are limited by the number of practice rooms, room capacity, etc...

Activities will be assigned based on the date that your preference form is submitted. After the deadline there will be no changes until after camp starts. Once camp begins, campers will go over their selected evening schedule with counselors and have an opportunity to request changes.

Payment for activities that have a fee will be paid in cash to the counselors on the day of the event.

You will be notified by email when the form is available. We will also post to facebook and to the camp app.

PERFORMANCE SCHEDULE

All performance times are listed on [page 31](#), as well as online. Information about attending performances is on [page 30](#).

CHECKING-OUT

All camps end with the final performance. After the final performance, campers can meet up with their families and then return to the dorm where they will collect their belongings and check-out. Day campers may leave from the performance with their families.

If someone other than the parent(s) on the camp registration will be taking the camper home from camp, please make sure that the person taking the camper home is included in your online camp account as an Authorized Pick-Up (see [page 19](#) for more information).

Campers should make sure that their room is left clean, check to make sure they have all items before leaving, and return their room key.

AFTER CAMP IS OVER

The camp office will be open until July 12 from 9am-4pm. The office will be closed from July 22-August 18; during this time there will be no staff in the office, but email and voicemail will be checked on a limited basis. The office will return to a regular schedule on August 21st at 9:00am.

Information about Summer 2025 will be sent out in the fall. The anticipated start for Summer 2025 registration is January 6, 2025.

OVERVIEW SCHEDULE

WEEK 1: 6/9-6/15

DATE	CAMP	ACTIVITIES & PERFORMANCES
Sunday, June 9	Jazz Ensemble Camp	Check in 1:00-3:00pm (check your email for your arrival time slot) Orientation 7:00pm
	Choral Ensemble Camp	
	Treble Choir Camp	
Monday, June 10 7:00-9:00pm	Jazz Ensemble Camp	Faculty/Staff Concert
	Choral Ensemble & Treble Choir Camps	Evening Rehearsal
	Treble Choir Camp	Evening Rehearsal
Tuesday, June 11 7:00-9:00pm	Jazz Ensemble Camp	Optional activities TBA, jam sessions, practice time, on-campus movie, or virtual school work time
	Choral Ensemble Camp	Evening Rehearsals
	Treble Choir Camp	Evening Rehearsals
Wednesday, June 12 7:00-9:00pm	Jazz Ensemble Camp	Faculty/Staff Concert, virtual school work time
	Choral Ensemble Camp	Optional activities TBA, campus tour, on-campus movie, or virtual school work
	Treble Choir Camp	
Thursday, June 13 7:00-9:00pm	Jazz Ensemble Camp	Optional activities TBA, practice time, campus tour, on-campus movie, or virtual school work time
	Choral Ensemble Camp	Honors Solo Recital (7:00pm, Dohnanyi Recital Hall)
	Treble Choir Camps	(<i>selected campers perform, all others attend</i>), or virtual school work time
Friday, June 14 7:00-9:00pm	Jazz Ensemble Camp	Combos Concert (7:00pm, Dohnanyi Recital Hall)
	Choral Ensemble Camp	Ensembles Concert (7:00pm, Dohnanyi Recital Hall)
	Treble Choir Camp	
Saturday, June 15	Jazz Ensemble Camp	Big Bands Concert (10:30am, Opperman Music Hall) Check-out following concert
	Choral Ensemble Camp	Choir Concert (10:00am, Ruby Diamond Concert Hall)
	Treble Choir Camp	Check-out following concert

**THEME DAYS**

Catch the spirit! We hope you will participate in our theme days, and dress to impress!

- Monday - no theme
- Tuesday - Tie-Dye Tuesday
- Wednesday - Wacky Sock Wednesday
- Thursday - School Pride Day
- Friday - FSU Friday

OVERVIEW SCHEDULE

WEEK 2: 6/16-6/22

DATE	CAMP	ACTIVITIES & PERFORMANCES
Sunday, June 16	Piano Institute Senior High Band Camp S1 String Orchestra Camp S1	Check in 10:00am-2:00pm (check your email for your arrival time slot) Orientation 7:00pm
Monday, June 17 7:00-9:00pm	Piano Institute Senior High Band Camp S1 and String Orchestra Camp S1	Faculty/Staff Concert, practice time, virtual school work time
Tuesday, June 18 7:00-9:00pm	Piano Institute	Piano Faculty Recital
	Senior High Band Camp S1 and String Orchestra Camp S1	Optional activities TBA, on-campus movies, practice time, virtual school work time
Wednesday, June 19 7:00-9:00pm	JUNETEENTH YES! THERE IS CAMP TODAY!	
	Piano Institute Senior High Band Camp S1 String Orchestra Camp S1	Optional activities TBA, on-campus movies, practice time, virtual school work time
Thursday, June 20 7:00-9:00pm	Piano Institute	Attend Honors Solo Recital, practice time, virtual school work time
	Senior High Band Camp S1 and String Orchestra Camp S1	Honors Solo Recital (7:00pm, Ruby Diamond Concert Hall) <i>(selected campers perform, all others attend)</i> , practice time, virtual school work time
Friday, June 21 7:00-9:00pm	Piano Institute Senior High Band Camp S1	Attend Orchestra performance, practice time, virtual school work time
	String Orchestra Camp S1	Ensembles Performance (7:00pm, Ruby Diamond Concert Hall)
Saturday, June 22	Piano Institute	Recital (10:30am, Longmire Recital Hall)
	Senior High Band Camp S1	Performance (12:00pm, Ruby Diamond Concert Hall)
	String Orchestra Camp S1	Performance (9:00am, Ruby Diamond Concert Hall)
	All Camps	Check-out following their performances

**THEME DAYS**

Catch the spirit! We hope you will participate in our theme days, and dress to impress!

- Monday - no theme
- Tuesday - Tie-Dye Tuesday
- Wednesday - Wacky Sock Wednesday
- Thursday - School Pride Day
- Friday - FSU Friday

OVERVIEW SCHEDULE

WEEK 3: 6/23-6/29

DATE	CAMP	ACTIVITIES & PERFORMANCES
Sunday, June 23	Senior High Band Camp S2 String Orchestra Camp S2	Check in 10:00am-2:00pm (check your email for your arrival time slot) Orientation 7:00pm
Monday, June 24 7:00-9:00pm	Senior High Band Camp S2 and String Orchestra Camp S2	Faculty/Staff Concert, practice time, virtual school work time
Tuesday, June 25 7:00-9:00pm	Senior High Band Camp S2 and String Orchestra Camp S2	Optional activities TBA, on-campus movies, practice time, virtual school work time
Wednesday, June 26 7:00-9:00pm	Senior High Band Camp S2 String Orchestra Camp S2	Optional activities TBA, on-campus movies, practice time, virtual school work time
Thursday, June 27 7:00-9:00pm	Senior High Band Camp S2 and String Orchestra Camp S2	Honors Solo Recital (7:00pm, Ruby Diamond Concert Hall) <i>(selected campers perform, all others attend)</i> practice time, virtual school work time
Friday, June 28 7:00-9:00pm	Senior High Band Camp S2	Attend Orchestra performance, practice time, virtual school work time
	String Orchestra Camp S2	Ensembles Performance (7:00pm, Ruby Diamond Concert Hall)
Saturday, June 29	Senior High Band Camp S2	Performance (12:00pm, Ruby Diamond Concert Hall) Check-out following the performance
	String Orchestra Camp S2	Performance (9:00am, Ruby Diamond Concert Hall) Check-out following the performance



THEME DAYS

Catch the spirit! We hope you will participate in our theme days, and dress to impress!

- Monday - no theme
- Tuesday - Tie-Dye Tuesday
- Wednesday - Wacky Sock Wednesday
- Thursday - School Pride Day
- Friday - FSU Friday

Overview Schedule

WEEK 4: 6/30-7/06

DATE	CAMP	ACTIVITIES & PERFORMANCES
Sunday, June 30	Middle School Band Camp	Check-in 10:00-2:00pm (check your email for your arrival time slot) Orientation 7:00pm
Monday, July 01 7:00-9:00pm	Middle School Band Camp	Faculty/Staff Concert
Tuesday, July 02 7:00-9:00pm	Middle School Band Camp	Optional activities TBA, practice time, on-campus movie, virtual school work time
Wednesday, July 03 7:00-9:00pm	Middle School Band Camp	Optional activities TBA, practice time, on-campus movie, virtual school work time
Thursday, July 04 7:00-9:00pm	FOURTH OF JULY YES! THERE IS CAMP TODAY! Theme Day Attire is Red, White & Blue!	
	Middle School Band Camp	Optional activities TBA, practice time, on-campus movie, virtual school work time
Friday, July 05 7:00-9:00pm	Middle School Band Camp	Optional activities TBA, practice time, on-campus movie, virtual school work time
Saturday, July 06	Middle School Band Camp	Performance (10:00am, Ruby Diamond Concert Hall) Check out after the performance.



THEME DAYS

Catch the spirit! We hope you will participate in our theme days, and dress to impress!

- Monday - no theme
- Tuesday - Tie-Dye Tuesday
- Wednesday - Wacky Sock Wednesday
- Thursday - RED, WHITE & BLUE
- Friday - FSU Friday

Performances

Time to show off the hard work!

All campers will receive a free digital download AUDIO (NOT VIDEO) recording of their final performance. Information about accessing the recording will be sent to families via email after camp has ended.
Recordings typically become available in September, but it is dependent upon on the recording company.

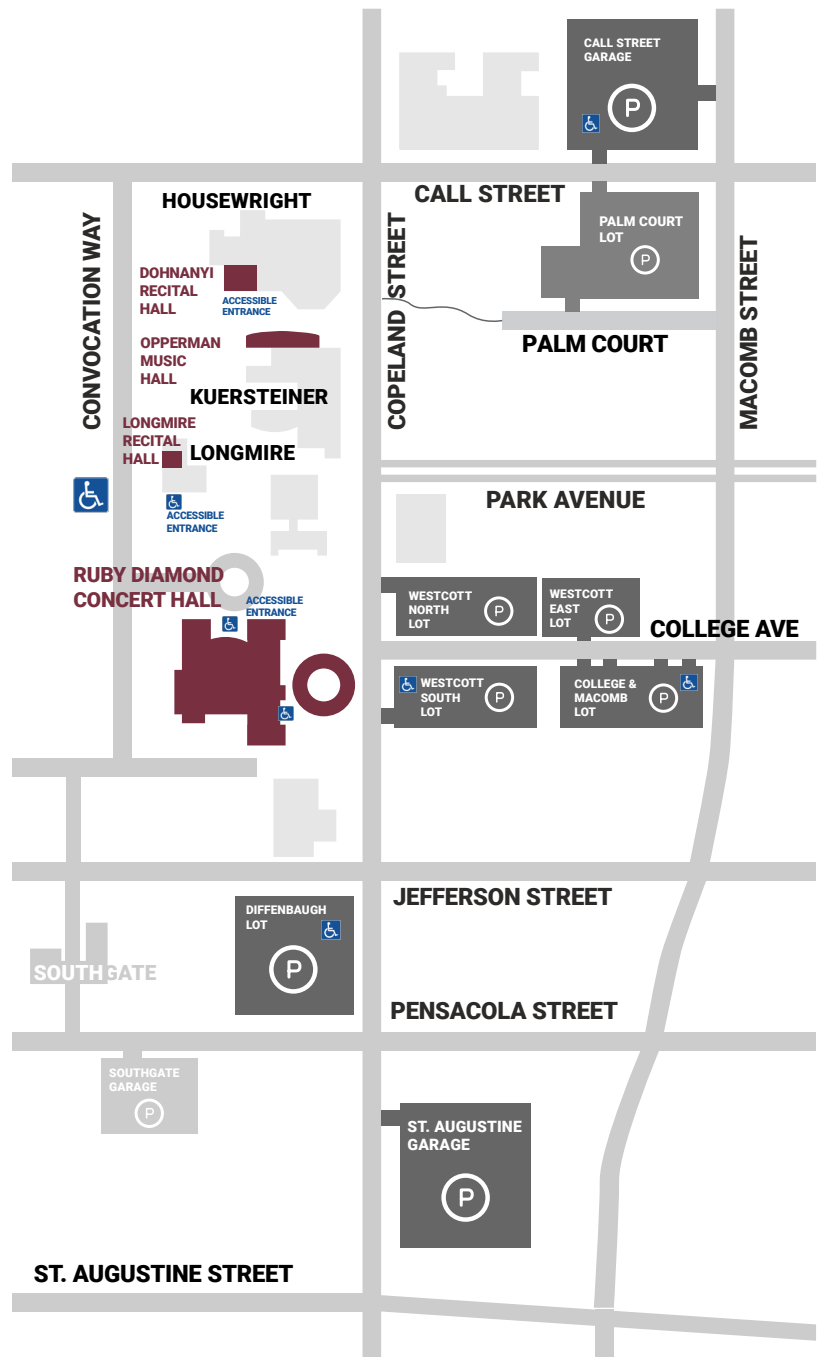
- All performances are free. No tickets are needed
- Seating is general admissions. All concert halls open 30 minutes prior to the start of the performance. To arrange reserved seating for guests with accessibility needs and/or limited mobility, please contact our office
- Personal, non-flash photography/video is allowed but please be respectful of the performers, conductors, and other audience members. Parents may videotape for personal use, but FSU does not approve for these videos to be posted on YouTube or in any other online format due to releases and permission. Commercial recording equipment is not permitted.
- No pets allowed except certified service animals.
- No food or drink allowed.

CONCERT PARKING

For Saturday concerts you can park in any FSU Parking Lot. No permit required for Saturday concerts.

Parking for Thursday and Friday concerts will be in reserved parking lots because all other FSU parking requires a permit on these evenings. You will be sent a performance reminder with the reserved parking locations via email and on the app 48 hours prior to the performance.

Guests with accessibility needs and/or limited mobility may be dropped off at Ruby Diamond's Accessible Entrance, which is located at the north entrance of the concert hall. The drop-off roundabout may be accessed via Convocation Way. This is for drop off only - DO NOT PARK IN THE ROUNDABOUT!



Performances

Choral Ensemble Camp

June 9 - 15, 2024

Thursday, June 13 at 7:00pm - Honors Solo Recital - Dohnanyi Recital Hall *(selected campers perform)*

Friday, June 14 at 7:00pm - Small Ensembles Performance - Ruby Diamond Concert Hall

Saturday, June 15 at 10:00am - Choir Performance - Ruby Diamond Concert Hall

Treble Choir Camp

June 9 - 15, 2024

Friday, June 14 at 7:00pm - Small Ensembles Performance - Ruby Diamond Concert Hall

Saturday, June 15 at 10:00am - Choir Performance - Ruby Diamond Concert Hall

Jazz Ensemble Camp

June 9 - 15, 2024

Friday, June 14 at 7:00pm - Combos Performance - Opperman Music Hall

Saturday, June 15 at 10:30am - Big Band Performance - Opperman Music Hall

Piano Institute

June 16 - 22, 2024

Saturday, June 22 at 10:00am - Final Recital - Longmire Recital Hall

High School Band Camp Session 1

June 16 - 22, 2024

Thursday, June 20 at 7:00pm - Honors Solo Recital - Ruby Diamond Concert Hall *(selected campers perform)*

Saturday, June 22 at 12:00pm - Final Performance - Ruby Diamond Concert Hall

**If your camper is playing with the Orchestra, they will also perform at 9:00am on Saturday, June 22. See page 10 for info.*

String Orchestra Camp Session 1

June 16 - 22, 2024

Thursday, June 20 at 7:00pm - Honors Solo Recital - Ruby Diamond Concert Hall *(selected campers perform)*

Friday, June 21 at 7:00pm - Chamber Ensembles Performance - Ruby Diamond Concert Hall

Saturday, June 22 at 9:00am - Orchestra Performance - Ruby Diamond Concert Hall

High School Band Camp Session 2

June 23 - 29, 2024

Thursday, June 27 at 7:00pm - Honors Solo Recital - Ruby Diamond Concert Hall *(selected campers perform)*

Saturday, June 29 at 12:00pm - Final Performance - Ruby Diamond Concert Hall

**If your camper is playing with the Orchestra, they will also perform at 9:00am on Saturday, June 29. See page 10 for info.*

String Orchestra Camp Session

June 23- 29, 20234

Thursday, June 27 at 7:00pm - Honors Solo Recital - Ruby Diamond Concert Hall *(selected campers perform)*

Friday, June 28 at 7:00pm - Chamber Ensembles Performance - Ruby Diamond Concert Hall

Saturday, June 29 at 9:00am - Orchestra Performance - Ruby Diamond Concert Hall

Middle School Band Camp

June 30 - July 6, 2024

Saturday, July 6 at 10:00am - Final Performance - Ruby Diamond Concert Hall

All times and performance hall locations are subject to change.

Camp Essentials

PAYMENT & CANCELLATION POLICY

If you are having difficulty making a payment, or need to speak with us about payment arrangements, please call us at 850-644-9934.

Camp Deposit

\$100.00 of the total fee for EACH camp is considered a non-refundable deposit and is required at the time of registration. Your space at camp is not reserved or guaranteed until this deposit has been paid. This deposit is not refundable under any circumstance, including medical related cancellations or withdrawals. **If a camper must go home during camp because they are ill, homesick, injured, or if they are sent home because of camp rule violations or safety concerns, there are no refunds.**

Payment Plans

If you choose to enroll in the monthly installment plan to pay your balance you must agree to a monthly electronic withdrawal from your designated account. If you change financial institutions, replace your debit or credit card, or make other changes that might affect the processing of payments made for the Summer Music Camps, you must update your online account or notify the camp administration office. Failed payment withdrawals on a payment plan must be resolved with the camp administration office in a timely fashion to ensure camper's continued registration. You may pay off your full balance at any time by check or card. If you wish to cancel your camp registration and installment plan, please refer to the cancellation policy below.

Checks (personal and scholarships)

To pay by check (personal or school/scholarship checks): Make checks payable to Florida State University and mail to: FSU Summer Music Camps, PO Box 3061180, Tallahassee, FL 32306-1180. Be sure to reference the camper's name and the camp they are attending in the memo portion of the check. PLEASE NOTE THAT CHECKS WILL NOT BE ACCEPTED PAST 14 DAYS PRIOR TO THE START OF CAMP. Check payments will NOT BE ACCEPTED at camp check-in under any circumstance.

Scholarships / Discounts

If you are receiving a scholarship from a third-party (such as from a band booster or youth orchestra), please make certain these funds have been forwarded to FSU in a timely fashion. For schools or organizations that need assistance with sending in scholarship funds, please have them contact our office at 850-644-9934.

Changes

If you wish to make changes to your registration, please contact our camp office at 850-644-9934. We can help switch your registration to another camp or session, if spaces are available, and any payment(s) made to that point can be applied to the new camp or session.

Cancellations

If the student is unable to attend camp for any reason (except a positive COVID-19 test: see below) AND camp administration receives a written refund request, the following refund policy will apply:

- If written notice of cancellation is received **10 or more BUSINESS DAYS (M-F; 8am-5pm) prior to camp check-in:**
Refund of tuition and housing payments LESS the \$100.00 non-refundable deposit.
- If written notice of cancellation is received **1-9 BUSINESS DAYS (M-F; 8am-5pm) prior to camp check-in:**
Refund of TUITION ONLY LESS the \$100.00 non-refundable deposit. No housing refund is available at this point.
- **As of 5:00pm on the last business night before camp check-in there are no refunds of any kind.**
- **If a camper must go home during camp because they are ill, homesick, injured, go home early for any reason, or if they are sent home because of camp rule violations or safety concerns, there are no refunds.**

Written notification of cancellation should be sent via emails to the camp administration office at musiccamps@fsu.edu

The email must be RECEIVED in our office according to the refund policy. Please be sure to get a confirmation from us indicating that your request was received and that the refund is being processed.



Are You Ready?

- I read the camp handbook
- I have filled out all of my required camp forms in my online account
- I have paid in full
- I have prepared for my placement audition (if applicable)
- I know what to pack
- I know when my check in time slot is
- I put the camp app on my phone so I can get notifications and see pictures from camp
- I'm ready to have a fantastic time at camp!